

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

27 March 2019

MEMORANDUM CIRCULAR NO. <u>33</u> Series of 2019

- T O: All VSU Constituents
- R E: Fire and Earthquake Drill and Other Safety Measures

Please be informed that classes and work will be suspended starting this afternoon at 1:00 PM for the conduct of a Fire and Earthquake Drill. All faculty staff and students shall leave their workplaces, classrooms, lab rooms, etc. and be at the following evacuation areas:

- Lower Campus Oval Stage
- All students, faculty and staff of VIHS, VFES and offices located at the lower campus.
- 2. Upper Campus Amphitheater
- All students, faculty and staff of different colleges, offices, center, units at the upper campus.

The siren of the VSU Firetruck will signal the start of the drill. Please bring your personal belongings to the drill as you will not allowed to go back to the buildings until further notice.

Please be guided accordingly.

President