



1 October 2018

**MEMORANDUM NO. 346**

Series of 2018

**T O: Prof. Francisco G. Gabunada, Jr.**

**R E: Designation as OIC, Alumni and Community Relations Office (ACRO)**

In view of the leave of absence of Prof. Elsie Salamat, you are hereby designated as Officer-in-Charge of the Alumni and Community Relations Office (ACRO) effective October 1, 2018 until the return of Prof. Salamat.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: Prof. E. Salamat  
ACRO  
OVPAF  
OVPI  
OVPPRGEA  
OVPRE  
OUS  
ODAHRD/PRPEO  
Directors  
Deans  
FMO/Budget  
Accounting  
IASO  
Information  
Records  
File