



# LEYTE STATE UNIVERSITY

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Philippines

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*Office of the President*

3 July 2003

## MEMORANDUM NO. 149

Series of 2003

**T O: Ms. Adelina O. Carreno** *[Signature]*  
**R E: Training Affiliate Staff of HRMDO**

By virtue of the power vested in me by the LSU Board of Regents, you are hereby designated Training Affiliate Staff of HRMDO effective immediately unless revoked or terminated by higher authorities.

You are to coordinate with Ms. Teresita L. Quiñanola, HRMO IV in ascertaining the training needs of the administrative staff and to conduct the required training that will answer the said needs.

Please be guided accordingly.

*[Signature]*  
**PACIENCIA P. MILAN**  
President *[Signature]*

cc: Dr. J. M. Alkuino, Jr., OVPAF  
Ms. T. L. Quiñanola, HRMDO  
Mr. L. V. Ramirez, DYAC  
Records  
File

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6/27/03  
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