



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



MEMORANDUM NO. 917
Series of 2024

TO: **Dr. Elwin Jay V. Yu** - Chairperson
Prof. Ernesto F. Bulayog - Member
Mr. Jesus Freddy M. Baldos - Member
Dr. Moises Neil V. Serião - Member
Ms. Alicia M. Flores - Member
Ms. Ma. Roberta S. Miraflor - Secretary

RE: **Composition of the Employees' Organization-Management Consultative Committee Per Budget Circular No. 2024-4 dated November 11, 2024**

FROM: 
DR. PROSE IVY G. YEPES ✎
University President

DATE: **November 20, 2024**

With Dr. Elwin Jay V. Yu as Chairperson and Ms. Ma. Roberta S. Miraflor as Secretary, please constitute yourselves into an Employees' Organization-Management Consultative Committee to determine if the university is qualified for the grant of the 2024 CNA incentive based on the compliance with the provision of Budget Circular No. 2024-4 dated November 11, 2024 providing for the Guidelines on the Grant of Collective Negotiation Agreement (CNA) Incentive for FY 2024. Your committee is requested to review financial records and make recommendations for the following:

1. Amount of MOOE funds saved and available due to cost cutting and systems improvement;
2. Apportionment of the available funds;
3. Internal guidelines and specific criteria in determining who are entitled and the rate of CNA incentive.

Please submit your recommendations/resolution to this office **not later than December 10, 2024** so that the necessary request for approval in the release of said incentive can be immediately submitted to the Department of Budget and Management.

Please be guided accordingly.