



27 June 2022

MEMORANDUM NO. 566
Series of 2022

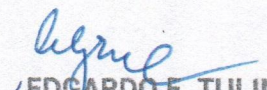
- T O:**
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|--|---------------------------|
| Engr. Philip Caesar L. Ebit | - Chairperson, DME |
| Engr. Ma. Grace C. Sumaria | - Member, DABE |
| Engr. John Christian L. Gaviola | - Member, DCE |
| Mr. Jomari Joseph Barrera | - Member, DCST |
| Engr. Celestial A. Manigo | - Member, DGE |
| Mr. Charlindo S. Torrion | - Member, DMet |
- R E:** **College Student Supports, Scholarships and Awards Committee of the College of Engineering and Technology**

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean, College of Engineering, you are hereby designated to constitute the College Student Supports, Scholarships and Awards Committee of the College of Engineering and Technology effective immediately until December 31, 2022 or unless sooner revoked or terminated by higher authorities.

The committee shall perform the following:

1. Review committee's performance during the preceding year and prepare updated plans for implementation in the current year and/or semester.
2. Document existing university policies and guidelines, legal, and statutory requirements pertaining to student scholarships and awards.
3. Prepare plans and programs of the committee that nurture the skills and creativity of CET students.
4. Implement students' development and motivation related activities in coordination with the Deans of Students of the university.
5. Conduct regular or special meetings in coordination with students' representatives (CET-SSC, VSU-GEP, JPICE, PSABE-Student Chapter, CS³, JPSME, MetSoc).
6. Nominate and recommend students for scholarships and awards.
7. Present and/or submit semestral accomplishment report to the College Management Council through the Office of the College Dean.
8. Perform other related functions as deemed necessary by the College Dean.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPSAS
OVPA
CET
Records
File