



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

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*Office of the President*

16 December 2003

**MEMORANDUM NO. 271**

Series of 2003

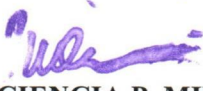

**T O: Dr. Rotacio S. Gravoso**

**R E: Designation as Head, Multi-Media Development Center**

By virtue of the authority vested in me by the Leyte State University Board of Regents, you are hereby designated Head, Multi-Media Development Center effective January 1, 2004 until December 31, 2004 or unless sooner terminated or revoked by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President 

cc: OVPAA  
OVPAF  
OVPRE  
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