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Office of the President

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MEMORANDUM NO. 232

Series of 2012

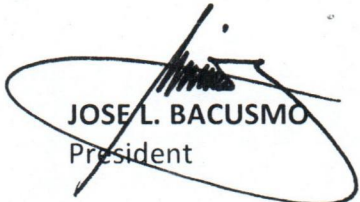
**T O: Prof. Manolo B. Loreto, Jr., Dean of Students
Ms. Andreli D. Pardales, OIC, University Library**

R E: CHED Evaluation of DDC

The Department of Development Communication has applied for a Center of Excellence/Center of Development status. Part of the process is an evaluation of the university facilities and services by a team of evaluators organized by the Commission on Higher Education. Said evaluation will be on August. 18 – 19, 2012.

In the exigency of your services, you are hereby directed to report to work in the afternoon of Saturday, August 18, 2012. Please coordinate with Dr. Editha G. Cagasan, Head, DDC regarding this activity.

Attached is the propose schedule of the visit for your guidance.


JOSE L. BACUSMO
President