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Office of the President

27 May 2014

MEMORANDUM NO. 142 Series of 2014

T O: Engr. Alberto S. Pasana

R E: Designation as Head, Department of Engineering, VSU-Isabel Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Engineering, VSU-Isabel Campus effective June 1, 2014 until May 31, 2015 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC.

Dr. Edwin A. Balbarino

VSU-Isabel Campus

OVPI

President

OVPAF

OVPPRG

JOSE L. BACUSMO

OVPRE

OUS

ODAHRD/PRPEO

ODF/Budget

COA

Accounting

Cash

Registrar

Records

File