

## Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines** 

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## Office of the President

1 April 2013

MEMORANDUM NO.

Series of 2013

0:

Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In view of my trip to the VSU External Campuses for their Commencement Exercises on April 2, 2013, VSU -Tolosa and Alangalang, and on April 3, 2013, VSU-Isabel and Villaba, you are hereby designated Officer-In-Charge of the Visayas State University on the said dates or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

cc:

OVPI

**OVPAF** 

**OVPPRG** 

**OVPRE** 

OUS

Deans

Directors

Accounting

Cash

COA

IASO

ODAHRD/PRPEO

FMO/Budget

Records

File