



1 August 2023

MEMORANDUM NO. 764
Series of 2023

T O: Ms. Vivian V. Balbarino

R E: Deployment to the Supply and Property Office

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective August 1, 2023, and will be deployed to the Supply and Property Office.

Kindly report to Ms. Alicia M. Flores, Head of the Supply and Property Office for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

EDGARDO E. TULIN.
President

cc: Dr. DLSTan
Ms. HSVColis
Dr. GCFernandez Jr.
Ms. AMFlores
OUS
SPO
HRMO/RSPPRO
Records
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