



LEYTE STATE UNIVERSITY

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Office of the President

3 January 2006

MEMORANDUM NO. 3

Series of 2006

T O: Dr. Jose L. Bacusmo

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Cebu City, you are hereby designated Officer-in-Charge of the Leyte State University on January 4, 2006 or until my return.

As Officer-in-charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN

President 

cc: OVPAA
OVPAF
OVPDEA
Deans
Directors
OUS
Personnel
Accounting
Cash
COA
ODF
Budget
Records
File