



Visayas State University

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Office of the President

4 November 2015


MEMORANDUM NO. 203
Series of 2015

T O: Prof. Alan B. Loreto

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to SLSU, Sogod, So. Leyte and VSU Tolosa Campus, you are hereby designated Officer-In-Charge of the Visayas State University on November 5, 2015 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


EDGARDO E. TULIN
President

cc: OVPAF
OVPI
OVPPRGEA
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
IASO
FMO/Budget
ODAHRD/PRPEO
Registrar
Records
File