

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

OFFICE OF THE PRESIDENT

January 25, 1995

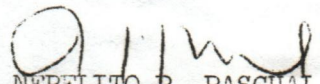
MEMORANDUM NO. 18
Series of 1995

T O : Dr. Justiniano L. Seroy

R E : DESIGNATION AS OFFICER-IN-CHARGE OF VISCA

In view of the absence of the College President and the two (2) Vice Presidents, you are hereby designated Officer-in-Charge (OIC) of the College from January 26 to January 29, 1995 or until the return of the President or anyone of the Vice Presidents of VISCA. The undersigned will be attending the ACAP conference at PSPC, Capiz during this period.

As OIC you are expected to perform the routinary functions of the College President in addition to your duties as Director of Instruction.


NERELITO P. PASCUAL
Officer-in-Charge

cc: All Dept./Center/Office
Vice President for Academic Affairs
Records
File