



# VISAYAS STATE UNIVERSITY

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*Office of the President*

4 June 2008

**MEMORANDUM NO.** 123  
Series of 2008

**T O: Dr. Roberto C. Guarte**

**R E: Designation as Officer-In-Charge, Visayas State University**

In connection with my travel to Cebu City, you are hereby designated Officer-In-Charge of the Visayas State University on June 5, 2008 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**JOSE L. BACUSMO**  
President

cc: OVPAA  
OVPAF  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
Personnel  
Accounting  
Cash  
COA  
ODF  
ODA  
Budget  
Records  
File