

362
August 25, 1989

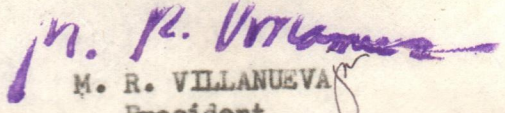
MEMORANDUM NO. 124
Series of 1989

TO: Mrs. VILMA C. OLLERAS
Acting Guest House Manager

RE: Designation as SPECIAL DISBURSING OFFICER

You are hereby designated as Special Disbursing Officer of the Guest House, holding a bondable amount of P10,000.00 effective July 1, 1989 as part of your responsibilities as Guest House Manager. Please observe the guidelines approved covering the financial management in the Guest House and Pavillion.

Thank you.


M. R. VILLANUEVA
President

cc: Head, Dept. of Home Science
OBA
Cashier
Records
File