

## Visayas State University

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## Office of the President

20 April 2009

MEMORANDUM NO. 75 Series of 2009

T O; Dr. Othello B. Capuno

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to South Korea, you are hereby designated Officer-In-Charge of the Visayas State University on April 21 – 22, 2009.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

cc: OVPAA

OVPAF

OVPPRG

OVPRE

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Deans

Directors

Personnel

Accounting

Cash

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ODF

ODA

Budget

Records File