



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

27 December 2007

MEMORANDUM NO. 307

Series of 2007

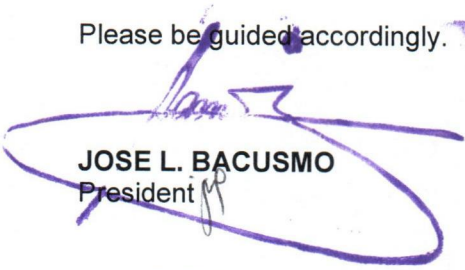
T O: Dr. Zenaida C. Gonzaga

R E: Designation as OIC, Department of Horticulture

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Officer-in-Charge of the Department of Horticulture effective January 1, 2008 to May 31, 2008 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPPRG
OVPA
OVPAF
OVPRE
OUS
Deans
Directors
DOH
HRMDO
ODF/Budget
ODA
COA
Accounting
Records
File