



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



Management
System
ISO 9001:2015

www.tuv.com
ID: 9108658743

MEMORANDUM NO. 956
Series of 2024

TO: Ms. Dalisay F. Andres

RE: Recall of Leave

FROM: DR. PROSE IVY G. YEPES
University President

On behalf of the President:

DR. ELWIN JAY V. YU
Vice President for Administration and Finance

DATE: December 6, 2024

In the exigency of the service, you are hereby recalled from your approved leave of absence on November 11 – 15, 2024.

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

cc: RSPPRO
Records
File