



22 February 2021

**MEMORANDUM NO.** 97  
Series of 2021

**T O: Dr. Beatriz S. Belonias - 4 3/1/21**  
**R E: Designation as Vice President for Academic Affairs**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Vice President for Academic Affairs effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

You are tasked to do the following:

1. Administer the overall implementation of policies related to teaching and learning;
2. Coordinate the planning, implementation and evaluation of the instructional programs and activities at all levels and in all colleges/units in the main and external campuses;
3. Spearhead in the review of recommendations for recruitment, selection and placement of faculty members, as well as implementation of the faculty development program of the university;
4. Spearhead in the preparation, review and approval of new curricular offerings, and revision/improvement of existing ones.

As Vice President, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc:	OVPI	Cash
	OVPAF	Registrar
	OVPPRGEA	ODF/Budget
	OVPRE	ODAHRD/PRPEO
	OUS	IASO
	Deans	Accounting
	Directors	COA
	Records	
	File	