



10 May 2019

MEMORANDUM NO. 230 Series of 2019

T O: Dr. Dilberto O. Ferraren

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to Tacloban City, you are hereby designated Officer-in-Charge of the Visayas State University on May 14, 2019 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

cc: OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File