



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE  
PRESIDENT**




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**MEMORANDUM NO.** 936  
Series of 2024

**TO:** Mr. Rijun R. Avellana

**RE:** Deployment to the Physical Plant Office

**FROM:**   
**DR. PROSE IVY G. YEPES**  
University President

**DATE:** November 29, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby deployed to Physical Plant Office as Driver II on contractual status effective immediately.

Kindly report to Engr. Marlon G. Burlas, Director of PPO, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities as JO worker shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Engr. MGBurlas  
PPO  
HRMO/RSPPRO  
Records  
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**OFFICE OF THE PRESIDENT**

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