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Office of the President

26 April 2012

MEMORANDUM NO. 154
Series of 2012

T O: Engr. Nestor M. Israel

R E: Designation as Officer-In-Charge of OVPAF

In view of the official travel to Tacloban City of Ms. Roberta C. Lemos, the designated OIC of OVPAF, you are hereby designated Officer-In-Charge of the Office of the Vice President for Administration and Finance on April 27, 2012 or until the return of Dr. Roberto C. Guarte.

As OIC, you are authorized to discharge the functions of the said office in addition to your official duties and responsibilities.

JOSE L. BACUSMO President OC 4/26/12

cc: Ms. R. C. Lemos

OVPI

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors Accounting

Cash

COA

IASO

ODAHRD/PRPEO

FMO/Budget

Records

File