



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

14 October 2005

MEMORANDUM NO. 262

Series of 2005

T O: Ms. Teresita L. Quiñanola

R E: Designation as Head, HRMDO

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Head, Human Resource Management and Development Office (HRMDO) effective September 1, 2005 until December 31, 2007 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: OVPDEA
OVPA
OVPAF
ODREx
ODCI
OUS
Directors
Deans
HRMDO
ODF
ODA
COA
Accounting
Budget
Records
File