



Visayas State University

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Office of the President

7 February 2014

MEMORANDUM CIRCULAR NO. 5

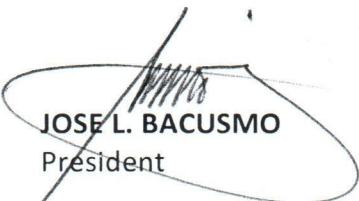
Series of 2014

T O: All College Deans, Department Heads & Center Directors

R E: Attendance to the Faculty Development Review on February 20-21, 2014

As part of the budgeting processes for SY 2015 and to serve as basis by the Academic Personnel Board in allocating available vacant faculty positions, a faculty development review will be conducted on February 20-21, 2014, CCE 2nd Floor at 8:00 a.m. Each department/center head is given ten (10) minutes to present using the format herewith attached and another ten (10) minutes discussion with the panelist. All deans are required to be present during the presentation of their component departments. Attached also is the schedule of the presentation. Presentors are requested to prepare fourteen (14) hard copies of the presentation and to submit an e-copy to Ms. Ma. Fe L. Limsiaco-Gayanilo of the ODAHRD before the review.

Please be guided accordingly.


JOSE L. BACUSMO
President

FACULTY DEVELOPMENT PLANNING WORKSHOP

Program of Activities

1st Day February 20, 2014

8:00 - 8:15 a.m. Registration

8:16 - 8:30 Opening Program

Invocation	Dr. Antonio P. Abamo <i>Dean, CME</i>
Pambansang Awit	Dr. Christina A. Gabrillo <i>Head, DDC</i>
Message	Dr. Jose L. Bacusmo <i>President</i>
Intermission	Dr. Editha G. Cagasan <i>Head, OPO</i>

8:31 - 9:00 a.m.	Overview and objectives of the Planning Workshop	Dr. Edgardo E. Tulin <i>VP Planning & Resource Gen.</i>
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Review Proper/Schedule of Presentation

College of Agriculture & Food Science

9:00	-	9:20	DASS
9:21	-	9:40	DAS
9:41	-	10:00	DOH
10:01	-	10:10	BREAK (Snacks)
10:11	-	10:30	DPBG
10:31	-	10:50	DPM
10:51	-	11:10	DDC
11:11	-	11:30	DFST

College of Arts and Sciences

11:31	-	12:00	DMPS
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12:00 - 1:00 LUNCH BREAK

1:00	-	1:20	DLABS
1:21	-	1:40	DBS
1:41	-	2:00	DoPAC

College of Education

2:01	-	2:20	DCDE
2:21	-	2:40	DTE
2:41	-	3:00	IHK
3:01	-	3:20	VLHS
3:21	-	3:40	BREAK (Snacks)

College of Engineering

3:41	-	4:00	DAE
4:01	-	4:20	DCE
4:21	-	4:40	DCST
4:41	-	5:00	DGE
5:01	-	5:20	DME

2nd Day February 21, 2014

College of Forestry and Environmental Science

8:00 - 8:20 DFS
8:21 - 8:40 ITEEM

External Campuses

8:41 - 9:00 VSU - Isabel Campus
9:01 - 9:20 VSU - Alangalang Campus
9:21 - 9:40 VSU - Tolosa Campus
9:41 - 10:00 ***BREAK (Snacks)***
10:01 - 10:20 VSU - Villaba Campus

College of Management and Economics

10:21 - 10:40 DBM
10:41 - 11:00 DCHM
11:01 - 11:20 DOE
11:21 - 11:40 ISRDS

12:00 - 1:30 ***LUNCH BREAK***

1:31 - 1:50 College of Nursing
1:51 - 2:10 College of Vet Med.
2:11 - 2:30 NARC
2:31 - 2:50 ***BREAK (Snacks)***
2:51 - 3:00 PhilRootcrops
3:01 - 3:20 NCRC-V
3:21 - 3:50 ECO-FARMI

4:00 P.M. ***Synthesis and Closing Program***

Emcee: **Ms. Jennefer E. Ando**
Science Research Assistant

VISAYAS STATE UNIVERSITY
2014 FACULTY DEVELOPMENT REVIEW

EVALUATION SHEET

College/Dept./Center: _____

Name of Presentor: _____

To the Evaluators: Please give your comments and recommendations in every major part of the presentation.

NO.	ITEM	COMMENTS (Please check)		RECOMMENDATION (Please Specify)
1.	Required/Needed Competencies to implement Existing and Proposed Programs & Degree Offerings	Agree	Disagree	
2.	Number of Existing Faculty Competency of Existing Facility			
3.	Scheme to Met Competency requirement:			
	a. Development of existing faculty & proposed degrees to pursue			
	b. Recruitment of needed expertise and number			
4.	Remarks			

OVER-ALL RECOMMENDATION:

Signature Over Printed Name of Evaluator

VISAYAS STATE UNIVERSITY
Baybay, Leyte
STAFF DEVELOPMENT PLAN (2014-2019)

Department: _____
College: _____

Required Competencies to implement existing & proposed programs & offerings			EXISTING FACULTY MEMBERS			Scheme to Met the Faculty Competency Requirement						
Existing/Proposed Programs & Degree Offerings	Needed Field of Specialization to implement programs & offerings	Number Needed	Name of Faculty	Degree & Field of Specialization	Number	Development of Existing Faculty			Recruitment of New Faculty			Remarks
						Proposed Degree & Field	School Enrol	Proposed Year	Degree & Filed of Specialization	Number to be recruited	When to recruit	
(Sample only)												
1. Existing Offering												
a. BS Biology												
b.												
c.												
2. Proposed Offering (Please list additional Manpower only from the above offering).												
a. BS Zoology												
b.												

Submitted by the Department Personnel Committee

RECOMMENDING APPROVAL:

APPROVED:

Member Member Member

Chairman

EDGARDO E. TULIN
VP for Planning & Resource Generation

JOSE L. BACUSMO
President

LUALHATI M. NORIEL
OIC, VP for Instruction