



7 April 2021

MEMORANDUM NO. 394
Series of 2021

T O:

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R E: Request for Faculty/Staff/Student Representation in the Anti-Sexual Harassment Committee/Committee on Decorum and Investigation

The Anti-Sexual Harassment Committee (ASH Com) also known as the Committee on Decorum and Investigation (CODI) is tasked to:

1. Receive complaints of sexual harassment or other related sexual offenses;
2. Investigate complaints of sexual harassment or other related sexual offenses in accordance with the prescribed procedure;
3. Submit a report of its findings with the corresponding recommendations to the disciplining authority for decision;
4. Lead in the conduct of discussions about sexual harassment and other related sexual offenses within the institution to increase the community's understanding of, and prevent incidents of, sexual harassment and other related forms of sexual offenses; and
5. Conduct such other activities that would engender a safe environment for women in school campuses and training-related programs in HEIs.


At present, the ASH Com consists of six members, one representative from each sector – faculty, staff, and students, Dean of Students, ASHU Coordinator, and chaired by the Vice President for Student Affairs and Services.

The University is currently reviewing its BOR-approved rules which only covers RA 7877 or the Anti-Sexual Harassment Act of 1995. In view of the enactment of RA 11313 otherwise known as the Safe Spaces Act, the University must incorporate this law in its Revised Rules.

There is a need to expand the membership of the ASH Committee still following the sectoral representation but coming from the different colleges and/or offices. Criteria for selection of members is as follows: the representative (1) has undergone a gender sensitivity training and/or sexual harassment orientation organized by the GAD Program (now Gender Resource Center) or the College GAD Coordinators, (2) is a regular employee (preferably permanent status), and (3) is willing to serve in the ASH Com/CODI. Please note that the appointment is for a two-year period.

In view of this, please provide a list of ten (10) names coming from the ranks of the faculty, staff, and students in your college or association. Please submit the list on or before 15 April 2021 (Thursday) via email to asho.grc@vsu.edu.ph and write on the subject heading: [Name of College] LIST OF RECOMMENDATIONS FOR ASH COM.

For compliance.


EDGARDO E. TULIN
President