

OFFICE OF THE PRESIDENT

388

November 18, 1993

MEMORANDUM NO. 248
Series of 1993

T O: Mrs. Norma V. Cala
Prof. Prudencio Q. Marquez
Prof. Ildefonso C. Taganas

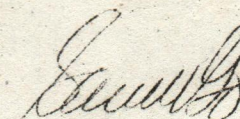
SUBJECT: ADDITIONAL DELEGATED AUTHORITIES

In line with the provision of Memo 201, series of 1993, all project reports shall be approved by the Financial and Management Officer (FMO) except when the amount exceeds ₱25,000.00 which shall be approved by the Vice President for Administration.

Before said reports are submitted to the FMO for approval, said reports should be reviewed first by the Agribusiness Project Office who, in turn, will submit them to the Director, LUAPO for further review and recommendation.

The Head of the Agribusiness Project Office is hereby requested to revise the project report forms to conform with the above provisions.

Please be guided accordingly.



SAMUEL S. GO
President

cc: Administrative Officer
Vice President for Administration
All Project Managers
C O A
Records
File