



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE  
PRESIDENT**



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**MEMORANDUM CIRCULAR NO. 278**  
Series of 2024

**TO: All Concerned**

**RE: Submission of the Compliance to GOOI for the 7<sup>th</sup> Management Review**

**FROM: DR. PROSE IVY G. YEPES**  
University President

For and on behalf of the University President:

**DR. ELWIN JAY V. YU**  
Vice President for Administration and Finance

**DATE: December 5, 2024**

In light of the **rescheduled 7<sup>th</sup> Management Review set on January 6-7, 2025**, all concerned offices/process owners are reminded to submit their compliance to their respective recommendations and opportunities for improvement as reported during the First Surveillance Audit Conducted (FSA) on February 12, 2024. Kindly submit the General Observations and Opportunities for Improvement (GOOI) completed forms to the Quality Assurance Office **on or before December 20, 2024**.

1. Quality Management Systems Office (QMO)
2. Internal Quality Audit
3. Procurement Office
4. Planning Office
5. Instructional Materials Development Office
6. Instruction and Evaluation Office
7. College of Veterinary Medicine
8. Risk and Opportunities Office (Risk Manager)
9. Student Welfare Services Office
10. University Learning Commons
11. Research Office/ Central Analytical Service Laboratory
12. University Registrar
13. Extension Office

Timely compliance is crucial to ensure that all inputs are properly reviewed and addressed before the Management Review for the continuous improvement of our processes and the attainment of our institutional objectives.

For your information and usual support.

**OFFICE OF THE PRESIDENT**

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