



30 January 2018

**MEMORANDUM NO. 38**

Series of 2018

**T O: Dr. Maria Theresa P. Loreto**

**R E: Designation as Head, Department of Biotechnology**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Biotechnology effective February 1, 2018 until December 31, 2018 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

**EDGARDO E. TULIN**

3 President

cc: OVPI  
OVPAF  
OVPPRGEA  
OVPRE  
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ODF/Budget  
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Dept. of Biotechnology  
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