



VISAYAS STATE UNIVERSITY

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Office of the President

30 September 2009

MEMORANDUM NO. 206
Series of 2009

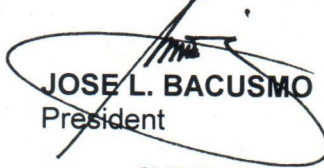
T O: Ms. Roberta C. Lemos

R E: Designation as Officer-In-Charge of the Finance Management Division

In connection with the official Leave of Absence of Ms. Norma V. Cala and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Officer-In-Charge of the Finance Management Division effective October 1, 2009 to December 31, 2009 or until revoked by higher authorities.

As Officer-In-Charge, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPAF
OVPA
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OVPRE
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COA
HRMDO
Accounting
Cash
Records
File