

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

330

OFFICE OF THE PRESIDENT

September 15, 1993

MEMORANDUM NO. 189
Series of 1993

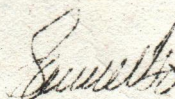
T O: Dr..Nerelito P. Pascual

R E: Additional Delegated Authority

You are hereby delegated to approve and sign the following documents for and in behalf of the President:

- a) Report of Absences and Tardiness
- b) Salary/Policy loan applications, GSIS membership and other related documents.
- c) Medicare forms
- d) PAG-IBIG membership, loans and other related documents
- e) Permit to render overtime work
- f) Payroll of scholars

Please be guided accordingly.


SAMUEL S. GO
President

cc: Department/Office Heads/Center Directors
Records
File