I + I VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte January 13, 1987 OFFICE OF THE PRESIDENT MEMORANDUM NO. 2 Series of 1987 T O: All Faculty Members, Staff and Students R E: 1987 Residence Certificates To issue residence certificates for 1987, BIR representatives from Baybay will come to the campus on the following dates: Friday, January 16, 1987 Wednesday, January 21, 1987 They will be situated at the lobby of the Administration Building on the above dates. All heads of office, departments and research centers are requested to advise

all concerned. Faculty members and staff will need to secure their 1986 income from the Accounting Office

before getting their residence certificates.

For your guidance.