

Office of the President

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T O: All Concerned Office/Unit Heads

R E: Documents to Support Quality Assurance Activities of the University

Our university will be subjected to several accreditation visits this year. To be able to gather supporting documents for the accreditation activities, staff of QAC and the departments/colleges to be evaluated may visit your office to borrow certain documents for scanning/photocopying. In this connection, we are requesting you to kindly provide assistance to these staff.

For information and guidance.

President