



LEYTE STATE UNIVERSITY

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Office of the President

4 January 2006

MEMORANDUM NO. 5

Series of 2006

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Tacloban City, you are hereby designated Officer-in-Charge of the Leyte State University on January 5, 2006 or until my return.

As Officer-in-charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN

President

cc:

OVPAA - *Ar 1/5*

OVPAF

OVPDEA - *1/5 fw*

Deans

Directors

OUS - *1/5/06*

Personnel - *1/5/06*

Accounting

Cash - *yab*

COA - *1/5/06*

ODF

ODA

Budget

Records

File

OAS - *1/5/06*

OCIL - *1/5*

WARR
NCR - *1/5/06*