



22 February 2021

MEMORANDUM NO. 282
Series of 2021

T O: Ms. Gayleiza Delos Santos

R E: Designation as OIC Head, Budget Office, VSU-Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Head, Budget Office, VSU-Tolosa Campus effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Tolosa
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OVPAF
OVPREI
OVPSAS
OVPPRGAS
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ODAHRD/PRPEO
ODF/Budget
IASO
Accounting
Cash
COA
Registrar
Deans
Directors
Records
File