

Office of the President

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30 January 2018

MEMORANDUM NO. 32
Series of 2018

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Engr. Celso F. Gumaod

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E:

Designation as Head, Department of Mechanical Engineering

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Mechanical Engineering effective February 1, 2018 until December 31, 2018 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

3 President

CC

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DME

IASO

Accounting

COA

Cash

Registrar

Records

File