



11 March 2021

**MEMORANDUM NO. 362**  
Series of 2021

**T O: Dr. Maria Theresa P. Loreto**

**R E: Appointment as Internal Technical Evaluator of the documents for the Online AACCUP Accreditation of AB English Language Studies (PSV)**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby appointed as Internal Technical Evaluator of the documents of AB English Language Studies (ABELS) in preparation for the AACCUP Online Accreditation (PSV) of the program on April 19-23, 2021. The internal evaluation of documents will be done on April 5-9, 2021.

As Internal Technical Evaluator you are expected to perform the following:

1. Check and evaluate the documents of the ABELS program to see to it that these are relevant to the Areas being evaluated. Evaluation of documents will be done using the appropriate survey instruments.
2. Provide suggestions to improve the documents if needed.
3. Submit the evaluation results to ODQA on the designated deadline.

For your services, you will receive an honorarium of THREE THOUSAND PESOS (Php3,000.00) upon submission of evaluation results.

  
**EDGARDO E. TULIN**  
President