

LEYTE STATE UNIVERSITY

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Office of the President

7 June 2007

MEMORANDUM NO. _76_

Series of 2007

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my leave of absence for medical check-up, you are hereby designated Officer-In-Charge of the Leyte State University on June 8, 2007 or until my return or the return of President Milan.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE M. ALKUINO, JR.

VP for Administration & Finance

and Officer-in-Charge

cc:

OVPAA

OVPAF

OVPDEA

OUS

ODREx

ODCI

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records File