



**MEMORANDUM NO. 373**

Series of 2024

TO: **Engr. Eldon P. de Padua**

RE: **Designation as Director, Renewable Energy Research Center (RERC)**

FROM:   
**DR. PROSE IVY G. YEPES**  
University President

DATE: **May 14, 2024**

In the interest of government service and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Director, Renewable Energy Research Center**. As such, you will perform the following duties and responsibilities in addition to your regular functions:

1. Provide overall leadership in running the internal and external affairs of the Center in support to the vision, mission, and quality policy of the university;
2. Source out funds for the implementation of the different research and extension activities of the Center;
3. Establish sustainable linkages with industries, private companies, foundations, academic institutions, and other agencies involved in the promotion and utilization of new and renewable energy technologies;
4. Spearhead the conduct of research, development, promotion, and utilization of emerging new and renewable technologies for agri-industrial application and climate change mitigation in Eastern Visayas;
5. Support the different academic programs of the College of Engineering and Technology and other allied degree programs, including Senior School, in their lecture and laboratory classes through the establishment of a Renewable Energy Park that show case working models of existing and new renewable energy technologies.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This designation will take effect on **May 16, 2024 until December 31, 2024** or unless sooner revoked.

Please be guided accordingly.

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|-----|----------|---------|-------------|------------|-----------|---------|
| cc: | OVPAA    | OVPREI  | HRMO/RSPPRO | OUS        | IAS       | Records |
|     | OVPAF    | OVPASAS | Registrar   | Accounting | Deans     | File    |
|     | OVPARGAS | Cash    | ODF/Budget  | COA        | Directors |         |

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