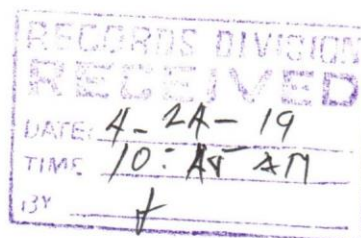




17 April 2019

MEMORANDUM NO. 201

Series of 2019



T O: All Concerned

R E: Bids and Awards Committee

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby directed to constitute the Bids and Awards Committee effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities without prejudice to reappointment:

Chairperson: Dr. Dilberto O. Ferraren

Members:

Dr. Dennis P. Peque
Prof. Epifania G. Loreto
Dr. Feliciano G. Sinon
Dr. Beatriz C. Jadina

Technical Working Group:

Finance:	Ms. Sandra C. Tiu
	Ms. Myrna S. Pancito
Infrastructure:	Engr. Jundy R. Castil
	Engr. Ramil B. Vinculado, Jr.
	Engr. Marlon G. Burlas
IT/Computer:	Mr. Michael Anthony Jay B. Regis
	Ms. Maricel V. Lim
Chemicals/Laboratory Supplies:	Dr. Dionesio M. Bañoc
	Prof. Jacob Glenn F. Jansalin
Office Supplies:	Dr. Moises Neil V. Seriño
	Mr. Jed Asaph D. Cortes
Office Appliances/Equipment:	Dr. Erlinda A. Vasquez
	Mr. Norman O. Villas

Secretariat:

Head:	Mr. Rommel M. Garrido, Jr.
Assistant Head:	Mr. Toni Marc L. Dargantes
	Ms. Dalisay F. Andres
	Ms. Lilibeth Victoria V. Pagalan
	Ms. Wilma V. Napiere



In addition to a representative from the Commission on Audit, the BAC shall recommend two (2) Observers to sit in its proceedings for infrastructure projects, goods and consulting services. One observer shall come from a duly recognized private sector association or discipline related to the procurement at hand and the other observer shall be from a non-government association.

It is understood that the committee shall strictly observe the provisions of RA 9184 in the performance of its functions and that the Chairperson of the BAC cannot at the same time be the approving authority as prescribed to maintain check and balance.

Anent to this, you are directed to immediately assume your roles, which include:

- a) Advertise and/or post the invitation to bid/request for expressions of interest;
- b) Conduct of pre-procurement and pre-bid conferences;
- c) Determine the eligibility of prospective bidders;
- d) Receive and open bids;
- e) Conduct the evaluation of bids;
- f) Undertake post-qualification proceedings;
- g) Resolve requests for reconsideration;
- h) Recommend award of contracts to the HoPE or his duly authorized representative;
- i) Recommend the imposition of sanctions in accordance with Rule XXIII;
- j) Recommend to the HoPE the use of Alternative Methods of Procurement as provided in Rule XVI;
- k) Conduct any of the Alternative Methods of Procurement;
- l) Conduct periodic assessment of the procurement processes and procedures to streamline procurement activities; and
- m) Perform such other related functions as may be necessary, including the creation of a Technical Working Group (TWG) from a pool of technical, financial, and/or legal experts.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: Former BAC 1 & BAC 2 Chair and Members
OVPAF
OUS
COA
Records
File



Vision: A globally competitive university of science, technology, and environmental conservation.
Mission: Development of highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.