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Office of the President

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MEMORANDUM CIRCULAR NO. 33

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T O: All Departments/Centers/Institutes/Offices/Units

R E: OPCR and IPCR for CY 2016

Please be reminded to submit one (1) copy of the (a) OPCR of your respective offices, and (b) IPCR of the employees under your jurisdiction. The OPCR and IPCR covering January – June 2016 should indicate the performance targets with accomplishments. On the other hand, the OPCR and IPCR covering July – December 2016 shall indicate performance targets only.

The OPCRs will be submitted to the OVPPRGEA while the IPCR will be submitted to PRPEO. Deadline for submission shall be on the last week of June 2016.

For your guidance and compliance.


EDGARDO E. TULIN
President

cc: Dr. Remberto A. Patindol, Chairperson, PMT
Members of the PMT
Ms. Redempta L. Soria
Ms. Miriam de la Torre