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Office of the President

28 February 2005

MEMORANDUM NO. 42

Series of 2005

- T O:** Prof. Daniel M. Tudit, Jr. — *fr 3/2/05*
Prof. Rosa Ophelia D. Velarde — *by: j 2/2/05*
Dr. Zosimo M. Dela Rosa *plu*
- R E:** Fact-Finding Investigation on Alleged Payroll Padding Committed by
Engr. Mario Valenzona

With Prof. Daniel M. Tudit, Jr. as Chairperson, please constitute yourselves into a committee to conduct investigation as to the above-mentioned irregularity committed by Engr. Mario Lilio Valenzona. Ms. Asteria A. Sevilla of the Legal Office may be requested to take down the proceedings of your investigation.

Please submit your investigation report to this office not later than April 15, 2005.

Please be guided accordingly.


PACIENCIA P. MILAN

President *pf*

cc: Ms. A. Sevilla — *fr 3/2/05*