

## LEYTE STATE UNIVERSITY

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Office of the President

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MEMORANDUM NO. 237

Series of 2006

T O:

Mr. Jaime Mazo

R E:

Office Assignment

To improve efficiency and maximization of manpower, you are hereby assigned permanently to the SPMO effective January 12, 2007 until revoked or terminated by higher authorities. Please coordinate with the Head, SPMO regarding this assignment.

Please be guided accordingly.

PACIENCIA P. MILAN

President

CC

Head, SPMO OVPAF HRMDO OUS ODA/ODF Records File