



LEYTE STATE UNIVERSITY

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Office of the President

1 March 2005

MEMORANDUM CIRCULAR NO. 12

Series of 2005

T O: All Concerned

**R E: Working Committees for the 2005 LSU Main Campus
Commencement Exercises**

The Commencement Exercises for this school year is scheduled on March 30, 2005. To facilitate the orderly conduct and success of the said affair, committees are created. In this connection, the Chairpersons and Co-Chairpersons are requested to come to a meeting on March 7, 2005, 3:30 p.m. at the OVPAF Conference Room to discuss matters relative to this event.

Your usual cooperation is enjoined.


PACIENCIA P. MILAN
President

**Working Committees for the Year 2005 LSU Main Campus
Commencement Exercises**

1. Academic Caps & Gowns for Students

Chairperson: Dr. Lolita Orge
Co-Chairperson: Dr. Eunice Beray
Members: Prof. Nancy Dumaguing
Ms. Analou Montejo
Ms. Melody Petillos

**2. Academic Gowns for Speaker/Guests,
Faculty and Graduate Students**

Chairperson: Ms. Jeanette Israel
Co-Chairperson: Ms. Fe Calunangan
Members: All Property Office Staff

3. Honors and Awards

Chairperson: Dr. Manuel Palomar
Co-Chairpersons: Dr. Edgardo Tulin
Dr. Misael Diputado, Jr.
Members: Engr. Manolo Loreto, Jr.
Mr. Simeon Sedrome
Ms. Linda Mariscal

**4. Programs/Ribbons and
Commencement Rites**

Chairperson: Mr. Daniel Tudtud, Jr.
Co-Chairpersons: Ms. Linda Mariscal
Dr. Perfecto Bartolini
Members: Engr. Manolo Loreto, Jr.
Mr. Simeon Sedrome
Ms. Bebiana Balbarino
Ms. Bernardita Bibera
Ms. Antonieta Israel
Mr. Ronillo Cano
All College Deans
All College Secretaries
Department Heads
Marshalls
All Printing Press Staff

5. Invitation

Chairperson: Prof. Jesusito Lim
Co-Chairperson: Dr. Lourdes Cano
Members: Ms. Honey Sofia Colis
Ms. Josefina Larrosa
Ms. Elizabeth Albiso
Ms. Melianida Faelnar

6. Stage Preparation/Demolition

Chairperson: Engr. Nestor Israel
Co-Chairperson: Engr. Mario Valenzona
Members: Mr. Domingo Flandez
Mr. Silvestre Cagande
Mr. Florencio Macariola
All SDMU Staff
All PPO Carpenters

7. Lights and Sounds

Chairperson: Engr. Apolonio Encierto
Co-Chairpersons: Mr. Dominador Poliquit
Mr. Clemence Borela
Members: All PPO Electrical Staff

**8. Accommodation at the Hostel, ATI Dorm
and Bahay Alumni**

Chairperson: Dr. Lolita Orge
Co-Chairpersons: Mr. Paul Avila
Ms. Ginas Aurea Villagonzalo
Members: All LSU Hostel Staff

**9. Accommodation at the Guest House
Governor's Cottage/Learning Center**

Chairperson: Dr. Nelen Lambert
Members: All Guest House Staff

10. Accommodation at the College Dorm for Parents

Chairperson: Engr. Manolo Loreto, Jr.
 Co-Chairperson: Ms. Carmencita Reyes
 Members: Mr. Junito Panonce
 Ms. Meriam dela Torre
 Ms. Meriam Luna
 Mr. Joel Ancheta

11. Transportation

Chairperson: Engr. Celso Gumaod
 Co-Chairperson: Mr. Florencio Macariola
 Members: Engr. Ramon Orias
 Ms. Fe Lacerna
 Ms. Luzvismina Ternura

12. Graduation Grounds(Seats/Tables/Rostrums/Plants/Flowers, etc.) and Hall Preparation

Chairperson: Engr. Mario Valenzona
 Co-Chairpersons: Prof. Elizabeth Briones
 Prof. Mario Baliad
 Members: Ms. Cecil Joy Duatin
 Mr. Sales Loreto
 All GDR Laborers

13. Publicity (Information, Dissemination and Streamers)

Chairperson: Mr. Ludito Ramirez
 Co-Chairperson: Ms. Zenaida Gerona
 Members: Ms. Adelina Carreno
 Mr. Domingo Flandez
 Mr. Jude Nonie Sales
 Mr. Jesus Freddy Baldos

14. Campus Tour (Commencement Day)

Chairperson: Ms. Zenaida Gerona
 Co-Chairperson: Mr. Jesus Freddy Baldos
 Members: Mr. Vicente Cordero
 Mr. Randy Omega

15. Exhibits

Chairperson: Dr. Jose Bacusmo
 Co-Chairpersons: Dr. Angela Almendras-Ferraren
 Dr. Wolfreda Alesna
 Members: Dr. Lelita Gonzal
 Prof. Tessie Nuñez
 Dr. Lutgarda Palomar
 Dr. Marilyn Belarmino
 Dr. Lualhati Noriel
 Dr. Edwin Balbarino

16. Guest Reception at the Guest House

Chairperson: Dr. Isabel Bertulfo
 Co-Chairpersons: Dr. Lualhati Noriel
 Dr. Lourdes Cano
 Members: Prof. Reny Gerona
 Dr. Julieta Gapuz

17. Baccalaureate Services

Chairperson: Dr. Basilio Dabuet
 Co-Chairperson: Prof. Norberto Canada
 Members: Dr. Misael Diputado, Jr.
 Dr. Rodolfo Escalada
 Dr. Julie Tan

18. Finance

Chairperson: Dr. Jose Alkuino, Jr.
 Co-Chairperson: Ms. Norma Cala
 Members: All Finance Committee Members

19. Security, Colors, Formation and Marshall (Philippine Flag and ViSCA Banner)

Chairperson: Dr. Juan Labra
 Co-Chairperson: Engr. Manolo Loreto, Jr.
 Members: Mr. Venerando Jose
 All LSU Security Guards
 Selected ROTC Cadets

20. Food Preparation

Chairperson: Dr. Nelen Lambert
 Co-Chairpersons: Dr. Lutgarda Palomar
 Prof. Jocelyn Urgello
 Ms. Rebecca Napiere
 Members: Prof. Jovita Dabuet
 Prof. Alicia Masendo
 Ms. Alicia Andrade
 All Guest House Staff

21. Table Setting and Utensils Preparation

Chairperson: Dr. Nelen Lambert
 Co-Chairperson: Ms. Vilma Olleras
 Members: Ms. Isabelita Sedrome
 Mr. Henry Modina
 All Guest House Staff

22. Food Service

Chairperson: Ms. Rebecca Napiere
 Co-Chairperson: Prof. Nancy Dumaguing
 Members: Ms. Andreli Pardales
 Ms. Luzvisminda Ternura
 Ms. Honey Sofia Colis
 Ms. Josefina Larrosa
 Ms. Elizabeth Albiso
 Ms. Melianida Faelnar
 Mr. Henry Modina
 All Guest House Staff

23. Commencement Ushering and Reception (at the Gymnatorium)

Chairperson: Dr. Ma. Juliet Ceniza
 Co-Chairpersons: Ms. Carmencita Reyes
 Ms. Wenifreda Oclinaria
 Prof. Marita Galinato
 Members: Ms. Elvira Soria
 Ms. Evelyn Bestil
 Ms. Myrna Pancito
 Mr. Randy Omega
 Ms. Melody Petilos
 Ms. Avril Adrienne de Guzman

24. Steering

Chairperson: Dr. Paciencia Milan
 Co-Chairpersons: Dr. M. K. Palomar
 Prof. Daniel Tudtud, Jr.
 Ms. Linda Mariscal
 Members: Administrative Council