



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

13 May 2008

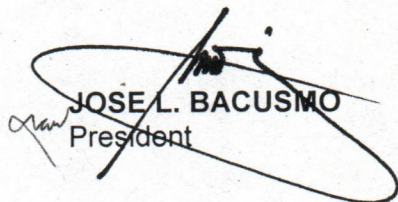
MEMORANDUM NO. 97
Series of 2008

T O: Dr. Lourdes B. Cano

R E: Designation as Officer-In-Charge of OVPAF

In view of the travel of Ms. Norma V. Cala the designated OIC of OVPAF, you are hereby designated Officer-In-Charge of the Office of the Vice President for Administration and Finance on May 13, 2008.

As Officer-In-Charge, you are authorized to discharge the functions of the OVPAF in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPAA
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
ODF
ODA
Budget
Records
File