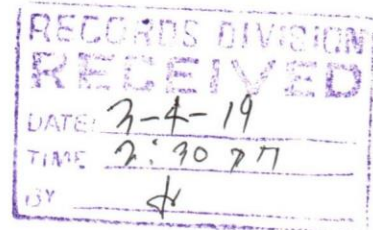




27 February 2019

MEMORANDUM NO. 116
Series of 2019



T O: Ms. Gilda D. Duran

R E: Designation as Secretary to the Formal Investigation Committee on the Formal Charge filed by VSU against Ms. Winefreda T. Oclinaria

In view of the change of work assignment of Ms. Jennifer B. Jayme, you are hereby designated as Secretary to the Formal Investigation Committee on the Formal Charge filed by VSU against Ms. Winefreda T. Oclinaria. Kindly request Ms. Jayme to turn-over to you whatever documents/materials in her possession relative to the case.

Kindly coordinate with Dr. Feliciano G. Sinon the Committee Chairperson regarding this assignment.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: Ms. Jennifer B. Jayme
Dr. Feliciano G. Sinon, Committee Chairperson
Formal Investigation Committee Members
Legal Office
Records
File