

31 January 2023

MEMORANDUM NO. 398
Series of 2023

T O: Dr. Rodulfo T. Aunzo, Jr.

R E: Designation as Director for Research, Extension, Innovation and Commercialization, VSU Isabel Campus


By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director for Research, Extension, Innovation and Commercialization, VSU Isabel Campus effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Director, you are directed to:

1. Coordinate research activities of the different colleges.
2. Review faculty and staff research proposals and recommend funding to the VP for REI.
3. Coordinate and regulate research/extension workloads of faculty/staff members.
4. Recommend research outputs for the publication in the VSU's peers reviewed scientific journal.
5. Evaluate and recommend approval of extension proposals.
6. Coordinate with the VP for REI regarding the research, extension, innovation and commercialization activities of the campus.
7. Develop extension plans, programs and new approaches that will benefit the community.
8. Manage the offering of short technical courses, training and other capacity enhancing activities in fisheries, education, criminal justice education and other allied fields.
9. Maintain effective linkages with government, non-government organizations and industries carrying extension.
10. Conduct periodic monitoring and evaluation of the projects.
11. Facilitate the conduct of impact assessment studies to various extension projects by third party;
12. Promote products and technologies generated by researchers in the university.
13. Respond to training requests and facilitates the conduct of the requested training.
14. Forge linkages with local, national and international partners.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Isabel
OVPA
OVPAF
OVPREI
OVPSAS
OVPPRGAS
OUS
ODHRM/OHRSPPR
ODF/Budget
OHIA
Deans
Directors
Accounting
Cash
COA
Registrar
Records
File