



17 March 2020

MEMORANDUM NO. 62

Series of 2020

T O: All College Deans, Center Directors, Department/Unit Heads

R E: Submission of Planned Outputs and Skeletal Workforce

Pursuant to OP Memorandum Circular No. 35 dated 13 March 2020 re: Suspension of Classes and Implementation of Flexible/Alternative Work Arrangements, all College Deans, Center Directors and Department/Unit Heads are hereby directed to submit planned outputs/skeletal workforce from March 16-20, 2020 to this Office today, 17 March 2020.

For compliance.


EDGARDO E. TULIN
President