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December 17, 1986

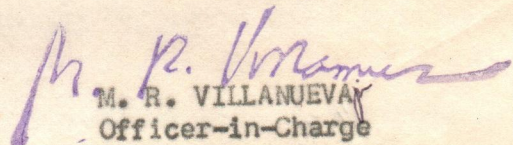
MEMORANDUM NO. 131
Series of 1986

T O: Mr. Paterno Wilson Po

R E: Forging Signature

As per report by the Resident Auditor and as you also
confided to me, you had signed on the receipt portion of two
purchase orders in the name of the suppliers. May this serve
as a reminder and an astern warning that repetition of the
same act, which is a clear violation of the law, will be
dealt with severely.

You are hereby directed to return those purchase orders
for signature of the rightful parties.


M. R. VILLANUEVA
Officer-in-Charge

cc: Auditor
Vice Pres. for Administration