

OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

www.tuv.com ID 9108658749

29 December 2020

MEMORANDUM NO. 508 Series of 2020

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All Concerned

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Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name		Schedule of Leave	
Ms. Regina C. Bibera		Dec. 22 & 23, 2020	
Mr. Florante G. Didal		Dec. 28 & 29, 2020	
Ms. Carren Mae B. Vilbar	4.	Dec. 22, 28 & 29, 2020	

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

President

CC:

RSPPRO

Records

File