MEMO NO. 7 Series of 1987

S U B J E C T : SECOND PASUC EVALUATION

T 0: All Academic Staff

Implementation of our first PASUC evaluation result will be effected as soon as we receive the certified plantilla from the Office of Compensation and Position Classification (CCPC). Meanwhile, you can now submit your updated PASUC evaluation forms to the Personnel Office with cut off date of <u>December 31, 1986</u>. Only additional information after December 31, 1985 is needed.

Submit them as soon as possible, but not later than February 29, 1987, to give time for the evaluation committee to process the said evaluation. Delay in submission means delay in implementation. The forms will be distributed by the Personnel Office.

For information and cooperation of all concerned.

(SGD.) M. R. VILLANUEVA President

A TRUE COPY:

J. S. MANDRAS 2/18/87